



**MUNICIPAL ADVISORY COMMITTEE  
ON ACCESSIBILITY AND INCLUSIVENESS**

**MEETING MINUTES**

**November 20, 2025, 7:00 p.m.**

**Blaney Room**

**City Hall, 11995 Haney Place**

Members Present: K. Dumore, School Board No. 42 Board Trustee (Virtual)  
K. LeSage, Member at Large  
C. Shearme, Katzie Seniors Network, Vice Chair  
K. McLennan, Fraser Health

Absent: K. Pederson, Ridge Meadows Association for Community Living  
Julia de Gruchy, Member at Large, Chair

Council Present: O. Dozie, Councilor (Virtual)

Staff Present: P. Frederick, Community Coordinator, Recreation Services  
O. Ifekwem, Committee Clerk  
E. Davies, Committee Clerk

*(Councilor O. Dozie and K. Dumore attended the meeting virtually)*

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**1. CALL TO ORDER – 7:02 p.m.**

The Vice Chair, C. Shearme, called the meeting to order and provided the territory acknowledgement.

**2. APPROVAL OF AGENDA**

**R/2025-MACAI-013**

**It was moved and seconded**

THAT the November 20, 2025, Municipal Advisory Committee on Accessibility and Inclusiveness agenda be approved as circulated.

**CARRIED**

**3. ADOPTION OF MINUTES**

**R/2025-MACAI-014**

**It was moved and seconded**

THAT the minutes of the September 18, 2025, Municipal Advisory Committee on Accessibility and Inclusiveness meeting be adopted as circulated.

**CARRIED**

**4. NEW AND UNFINISHED BUSINESS**

**4.1 Accessible BC Feedback portal**

The Committee reviewed the Accessibility Feedback Form in detail, discussing its functionality, refining words for each section and addressing considerations such as privacy, appropriateness and overall appeal.

**R/2025-MACAI-015**

**It was moved and seconded**

THAT the Municipal Advisory Committee on Accessibility and Inclusiveness recommend that the Council direct staff to adopt a Feedback Portal for implementation.

**CARRIED**

**4.2 Age-Dementia-Friendly Initiative (ADFI) Score Card**

The Committee discussed next steps for the Age-Dementia Friendly Initiative (ADFI) Scorecard, focusing on updating age-friendly strategies and collaboration to support aging in-place, improving access to community events and revisiting intergenerational programs. Additional priorities include the senior-specific emergency preparedness booklet and ensuring implementation of emergency measures in buildings and public spaces.

**R/2025-MACAI-016**

**It was moved and seconded**

THAT the Municipal Advisory Committee on Accessibility and Inclusiveness recommend that the Age-Dementia Friendly Scorecards be forwarded to Council for information.

**CARRIED**

*(Councillor O. Dozie joined at 7:32 p.m.)*

### **4.3 Accessibility Award**

The Accessibility Award nomination form/process will be posted on the MACAI website and social media from January 2026 until May 18, 2026. The Committee reviewed and refined the wordings of the nomination to ensure clarity, inclusivity, and proper criteria.

#### **R/2025-MACAI-017**

##### **It was moved and seconded**

THAT the Municipal Advisory Committee on Accessibility and Inclusiveness review and update the MACAI Awards Criteria and nomination process and approve for 2026 Award cycle.

**CARRIED**

### **4.4 Accessible BC Act - Accessibility strategy/implementation plan**

The Committee is reviewing the Accessibility strategy before forwarding it to council for endorsement. Council has requested an implementation plan, which is currently being developed and will be presented to the Committee in January. After review, the plan will go to Council in the first quarter of 2026.

## **5. STAFF REPORTS**

Upcoming events include Christmas in the Park, which will feature a sensory space and PlayFest at Albion Centre on the 21<sup>st</sup> and 22<sup>nd</sup> of November 2025. The Rick Hansen Center is hosting a 90-minute webinar and staff are encouraged to register.

Memorial Day was a success as was Celebrate the Night. Staff will bring forward a formal procedure for sensory rooms at the next meeting.

## **6. COUNCIL LIAISON UPDATE - NIL**

## **7. MEMBER ROUNDTABLE**

K.McLennan reminded members about winter safety. K. Dumore reported on new school district procedures for incident de-escalation and room clearing, which highlights communication.

C. Shearme announced the Seniors Network Annual General Meeting on November 26 at the library, emphasizing challenges with isolation and accessibility at events. A plan for an intergenerational Christmas dinner to foster community interaction was shared.

**8. ADJOURNMENT - 8:10 p.m.**

*For*  -  
C. Shearme, Vice Chair  
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