

2026 Council Meeting Schedule

Recommendation:

THAT the 2026 Council Meeting Schedule be approved as circulated.

Report Purpose and Summary Statement:	Approval of the 2026 Council Meeting schedule
Previous Council Action:	N/A
Financial Impact:	N/A
Funding Source:	N/A
Strategic Alignment:	Governance & Corporate Excellence
Climate Impact:	N/A
Communications:	Notice will be published in the December 12 and 19 editions of the Maple Ridge newspaper
Applicable Legislation/ Bylaw/Policy:	Sections 94 and 127(1) of the <i>Community Charter</i>

To: Mayor and Council

File number: [01-0530-04]

2026 Council Meeting Schedule

BACKGROUND:

Pursuant to section 127(1) of the *Community Charter*, a Council must make available to the public a schedule of the date, time and place of regular council meetings as well as giving public notice of the schedule at least once a year in accordance with section 94 of the *Community Charter*. To meet these statutory requirements staff will post in two editions of the Maple Ridge News, prior to December 31, 2025.

Council Procedure Bylaw No. 8010-2024, Part 2, paras 7(2)(a), 7(3)(a), 7(3)(b), and 11(1) outlines the general pattern of meetings as follows:

- Regular Council Meetings on the 2nd and 4th Tuesday of the month
- Committee of the Whole on the 1st and 3rd Tuesday of the month
- Council Workshop on the 2nd Tuesday of the month
- Public Hearing on the 3rd Tuesday of the month
- Closed Council on the 1st and 3rd Tuesday of the month following Committee of the Whole, or as necessary

With proper public notification, the schedule may be altered as needed to either add or remove meetings to accommodate Council's business planning and matters of urgency that may arise throughout the course of the year.

Discussion:

The 2026 calendar generally follows the scheduling meetings as set out in the *Council Procedure Bylaw*. Variations are noted below:

1. Spring break is scheduled for the week of March 16 to 20 and schools will remain off session during the week of March 23 to 27. To minimize disruption, Public Hearing and the Committee of the Whole Meeting have been shifted to March 24 and the Regular Council meeting to March 31.
2. Summer break is scheduled for the entire month of August with meetings resuming on September 1, 2026.
3. The Union of British Columbia Municipalities Convention (UBCM) will be hosted in Vancouver from September 14 to 18. To minimize disruption Committee of the Whole and Public Hearing have been shifted to September 22 and the Regular Council meeting to September 29.
4. The Inaugural Meeting of the new Council will be Tuesday, November 3, 2026.

Statutory requirements will be met by publishing notice of the availability of the schedule in accordance with section 94 of the *Community Charter*.

Strategic Alignment:

Governance & Corporate Excellence

OPTIONS & IMPLICATIONS:

Council will be in contravention of the *Council Procedure Bylaw* should they not adopt the attached 2026 Council Calendar by December 31 of this year.

CONCLUSION:

The *Community Charter* requires that Council set an annual meeting schedule and give public notice of the availability of the schedule per section 94 at least once a year. The recommendation in this report fulfills this legislative requirement.

Prepared by: Claudia Bevacqua
Clerk 3

Attachments: (A) 2026 Council Calendar

Report Approval Details

Document Title:	2026 Council Meeting Schedule.docx
Attachments:	- 2026 Council Meeting Schedule.pdf
Final Approval Date:	Oct 30, 2025

This report and all of its attachments were approved and signed as outlined below:

Corinn Howes, Deputy Corporate Officer

Scott Hartman, Chief Administrative Officer